



SWP Supervisor Report

October 2023

KΨ | Kappa Psi
Pharmaceutical Fraternity, Inc.

Southwest Province Supervisor

Allie Fay, PharmD, CPP, BCACP, BC-ADM



- **Kappa Psi Background:**

- 2010 Gamma Delta Initiate - Ohio Northern University
- Kappa Psi Involvement: Great Lakes Province GCC Alt. Delegate, Parliamentarian, and Satrap x 2; Atlantic Province Satrap; International Pledge Program Development and Legislative Committee; NEP Assistant Supervisor

- Currently Charlotte Graduate Secretary and member of International Province Development Committee

- **Current Practice:**

- Director of Pharmacy Services -The Family Health Centers; Asheville, NC

- **Professional Background:**

- PGY1 - UNC Eshelman School of Pharmacy/CCNC
- PGY2 in Ambulatory Care - MAHEC/UNC Eshelman School of Pharmacy
- Currently also serve as co-chair for the ASHP SAG for Compensation and Practice Sustainability

- **About Me**

- Obsessed with my cat, Squash, and buying Taylor Swift tickets
- Hobbies: knitting/crocheting, hiking, and live music
- Fun Fact: Met President Obama on a campaign stop in my college town!

Southwest Province Assistant Supervisor

Anthony DeAngelis III, PharmD, RPh



- **Kappa Psi Background**
 - 2015 Initiate of Beta Epsilon chapter at The University of Rhode Island in Kingston, RI
 - Tampa Grad Vice Regent and previous Providence Grad member
 - PharmD Class of 2020
- **Current role**
 - Clinical Pharmacist with TrellisRx, a part of CPS Solutions | Lee Health Specialty Pharmacy
- **Previous Background**
 - Pharmacy Managing Emerging Leader at CVS Health
- **About Me**
 - Just made a major move to Florida after buying a house with my parents in March
 - Like working out and staying active
 - Major foodie, love listening/singing/dancing to music, going to the beach and hanging out with friends



International Executive Committee Updates

Fall 2023

KΨ | Kappa Psi
Pharmaceutical Fraternity, Inc.

Kappa Psi Vision-Mission-Values

- Vision

- Leaders in Pharmacy, Excellence in Life

- Mission

- To develop leaders with a passion for service to their community while creating lifelong personal and professional connections

- Values

- Industry, Sobriety, Fellowship, High Ideals

Kappa Psi 2022-2026 Strategic Plan

- **Collegiate Chapters and Members**
 - Develop and strengthen our Collegiate Chapters and foster lifelong opportunities
- **Graduate Chapters and Members**
 - Foster graduate engagement through growth and relationships
- **Programs and Services**
 - Promote opportunities for professional and fraternal growth
- **Public Relations**
 - Promote awareness of Kappa Psi to the community and the profession
- **Fraternity Operations and Communications**
 - Optimize resources and infrastructure to best serve and support our membership

2022-2026 Strategic Plan found at kappapsi.org

Chapter/Province activities and communications should be structured in support of the organization's vision, mission and values

Central Office Updates

Changes in Form Submissions and Due Dates:

- None of the previous forms submitted should continue to be utilized or emailed to the Central Office
- Chapter Roster – now updated in the Kappa Psi Portal
 - Review for changes and update by September 1st, January 1st, June 1st
- Officer Roster – now updated in the Kappa Psi Portal
 - Review now and then update upon election.
- Faculty Roster – no longer required
 - Chapters may wish to keep this information for themselves
- Annual GCD Verification Form will be added to the portal for completion
 - Due annually upon election

Chapter Roster should be updated by September 1st. Invoices will be generated based on this roster on Sept 15th and will be due October 15th

NEXT Chapter Roster updates should be by January 1st. Invoices will be generated based on this roster and will be due February 15th.

Central Office Updates

Kappa Psi Portal Updates

- Collegiate Chapter Roster Updates
 - All members who graduated in the Spring/Summer 2023 need to be submitted as graduated.
 - Kappa Psi is charged per collegiate member (updated twice annually). If rosters are not updated prior to fall invoices, the invoice amount will not be able to be adjusted as our cost is already determined.
- Graduate Chapters have been added to the Portal
 - All rosters and officer roles are to be updated by October 1st and January 1st
- Starting this fall
 - Open invoice balances for Chapters will visible in the portal
 - All billing and payments for alumni dues, chapter dues, risk management fees and new member fees will be completed in the portal

Central Office Updates - Invoices

- Invoices were released in the Portal but there was a glitch. Rather than reissue them and accidentally create two invoices for each chapter, Central Office is waiting for an update from ChapterSpot on a fix.
- Central Office will let chapters know once the issue is resolved - look for invoices to appear in the portal soon.
- Payments will be due 30 days after the invoices are sent (*it's okay if it's after October 15th for this cycle*).

Claim Your Portal Account

- <https://portal.kappapsi.org/>



Kappa Psi Portal FAQs

- Who has access?
 - EVERYONE, but how much you log in will depend on if you hold any leadership positions in your chapter or province.
- Logging in
 - The new portal does NOT use Kappa Psi emails. Instead it uses your personal email. Once you are assigned a role (Regent, Secretary, etc.) you will be granted permission to manage your chapter.
- Managing the Roster
 - If you are listed as the Regent or Secretary for your chapter you will be able to manage your chapter's roster (more info on next slide).
- [Adding and Ending Member Roles or Office Held.docx](#)



Kappa Psi Portal FAQs - Managing the Roster

- [Adding New Members-Recruitment.docx](#)
 - To add new members to the roster, they must first be entered into the system as a prospective member (aka submit M-card on the portal). Once approved by Central Office, the new members will be moved to the active roster.
- Graduating Members [How to Update a Member Status.docx](#)
 - Once members have graduated and are no longer part of the collegiate chapter, please go into the roster and change their status. Upon review by the Central Office, those members will be moved to graduated status and no longer will be listed on the collegiate chapter's roster.
- Removing other Members
 - Members cannot be removed from a collegiate chapter's roster unless the chapter has submitted proper documentation of the expulsion process and paperwork. *See Allie and Anthony if you need to complete this process for any member.*

Kappa Psi Portal FAQs - Graduate Chapters

- [Modfying a Graduate Chapter Roster.docx](#)
- [Adding New Members to Graduate Chapter Roster.docx](#)

How To See Actual and Potential Grad Brothers In Your Area

The screenshot shows a web dashboard for Zeta Lambda. At the top left is a small crest icon. At the top right, there is a search bar containing 'Zeta Lambda', a chat icon, and a user profile icon for 'Anthony DeAngelis'. The main area contains several menu items, each with a red circular icon and a text label below it:

- Roster**: Icon showing three stylized human figures.
- Roles**: Icon showing a stylized human figure with a leaf-like shape.
- New Member Submission**: Icon showing a stylized human figure with a plus sign.
- Chapter Discipline Form**: Icon showing a folder.
- Submit Event**: Icon showing a calendar.
- Risk Management Inquiry and Reporting**: Icon showing a folder.
- Contact Central Office**: Icon showing a folder.

A large blue arrow points upwards from the text 'CLICK ON ROSTER' to the Roster icon.

Step 1: Click Roster



Zeta Lambda



Anthony DeAngelis

Launcher Roster Roles New Member Submission Chapter Discipline Form Submit Event Risk Management Inquiry and Reporting Contact Central Office

All Fields Filter records here. Use asterisk * to perform a wildcard search.

★ Views

Sort

View All Members

- All Members
- Collegiate Brothers
- Prospective Member
- Graduate Brother

Actions (30 / 59)

Next Page →

	Name	Status	Phone	Email	Initiation Date	Portal Last Login	
<input checked="" type="checkbox"/>	Abigail Lodrigues	Collegiate Brother	817-312-6530	abbylodrigues@yahoo.com	03/30/2022		...
<input checked="" type="checkbox"/>	Alaukika Desai	Collegiate Brother	(713) 538-6612	adesai148@yahoo.com	04/17/2020		...
<input checked="" type="checkbox"/>	Alyssa Guerrero	Collegiate Brother	(915) 731-8901	alyssa95guerrero@gmail.com	04/17/2020		...

Step 2: Click on Views and Select Graduate Brother



All Fields

Filter records here. Use asterisk * to perform a wildcard search.

Views

Sort

View Graduate Brother

- All Members
- Collegiate Brothers
- Prospective Member
- Graduate Brother

Actions (0 / 99)

Next Page

	Name	Status	Phone	Email	Hometown	
<input type="checkbox"/>	Aisha Raza	Graduate Brother	(469) 534-6773	aisha-16@hotmail.com	Fort Worth, Texas	...
<input type="checkbox"/>	Alex Ibarra	Graduate Brother	(817) 602-0662	mocochi86@gmail.com	Arlington, Texas	...
<input type="checkbox"/>	Alfonso Dalipe	Graduate Brother	(682) 553-0466	alfonso.dalipe@gmail.com	N Richland Hills, Texas	...
<input type="checkbox"/>	Alicia Nguyen	Graduate Brother	(469) 867-9417	aliciaa.nguyen@gmail.com	Richardson, Texas	...
<input type="checkbox"/>	Amir Henry	Graduate Brother	(832) 414-8630	abhenry13@gmail.com	Rosenberg, Texas	...
<input type="checkbox"/>	Andy Vo	Graduate Brother	(281) 617-8837	da7andy@gmail.com	Fort Worth, Texas	...

Now you have a start of contact info of grad brothers who may be in your area! Let them know of your events, fundraising, etc. to support your chapter!

Central Office Updates

- **Kappa Psi Portal Reminders**

- Collegiate Chapter Regents and GCDs are to review their Chapter Roster and make applicable changes. Vice Regents and Secretaries also have access to update the roster
- All Portal accounts are for individual members and are not tied to Kappa Psi Chapter Email Addresses (e.g. NO Chapter Accounts)
- M-Cards are to be submitted in the Portal
- “How To” guides are available in the Portal and on the Kappa Psi Website
- All access or other issues are to be logged via the IT Ticket form found on the Kappa Psi Website
 - Please do not call or email the Central Office. This allows Central Tracking of all issues.

Central Office Updates

- **Kappa Psi Store and Marketplace**
 - Chapters may advertise items for sell on the 'Chapter Sales' page of the Kappa Psi website
 - <https://kappa-psi.com/store>
 - Coming Soon: The Kappa Psi Marketplace
 - A central website of Kappa Psi products for sale by approved and authorized vendors

Grand Regent Office Hours

- Purpose is to provide clarification and assistance for Chapter operations and to coordinate utilization of resources.
- In order to schedule a time, please see the following link coordinated by the Collegiate Member-at-Large:
https://form.jotform.com/kappa_psi/office-hours

Supervisor Chapter Check-ins

- Should have an email from Allie regarding setting up a 1-hour meeting to check in with chapters for the beginning of the school year.
- **CHECK YOUR CHAPTER EMAILS** to select a time ASAP

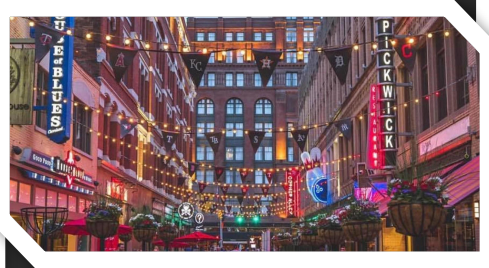
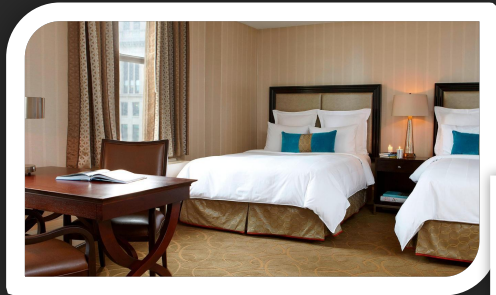
Chapter Visits

- The International Executive Committee has utilized the chapter progress report form and Central Office records to determine chapters that were considered “high risk” due to lagging membership numbers and changes in financial status in comparison to recent years.
- Look for correspondence from the Collegiate Development Committee regarding chapter visits.
 - **CHECK YOUR KAPPA PSI CHAPTER EMAILS!**
- Your chapter may also request a chapter visit by contacting the Collegiate Chapter Development Committee (or Allie/Anthony if you can't reach anyone)

International Executive Committee Updates

- **The 61st Grand Council Convention**

- Location: Cleveland, Ohio
- Dates: Wednesday, July 24, 2024 through Saturday, July 27, 2024
 - Opening Session: Wednesday; Anniversary Banquet: Saturday



International Executive Committee Updates

- **The 61st Grand Council Convention**
 - Theme: “Inspire the Present, Ignite the Future”
 - Host Hotel: Renaissance Cleveland Hotel
 - To be rebranded in 2024 as the Hotel Cleveland (remains a Marriott Property)
 - All meeting spaces and guest rooms will be renovated by 2024
 - Room Rates: \$174/night (Suites start at \$269/night)
 - Self Parking: \$20/day
- Travel Planning: Closest Airport → Cleveland International Airport
 - Reimbursement traditionally provided for the travel of one (1) chapter delegate by Kappa Psi and registration of one (1) chapter delegate by the Southwest Province
- Information and details regarding registration will be released winter/early spring 2024
- *It's time to start planning and budgeting!*
 - Sponsorship Opportunities will be sent out this Fall

Local Ordinances

- Submit ordinances in a word document to Grand Counselor Nardolillo (grandcounselor@kappapsi.org) for Legislative Committee review **within 7 days** of Chapter/Province approval.
- The Legislative Committee will follow up with approval or clarifying questions about your ordinances within 90 days
- Review your chapter budget. Do not forgot to revise your ordinances, if needed, to incorporate international dues changes from the past Grand Council Convention if you have not yet done so.

Updating Chapter Budgets

- Does your chapter have a budget?
- Should be reviewed annually!
- [Collegiate Chapter Budgeting](#) (updated 2017)
- [Best Practice Guide for Budgeting](#) (updated 2023)

Ritual Video Access

- Now have multiple educational videos on Vimeo
 - General Ritual Video (same video as before)
 - New individual videos demonstrating Admission, Grip, Test Grip, and Password
- New Process for gaining access
 - No longer need to have a Vimeo account and/or follow the Grand Ritualist Vimeo account
 - Videos are individually password protected
 - Email Grand Ritualist Johnson (grandritualist@kappapsi.org) for individual access
- Additional Notes
 - Passwords cycle so if you try to go back to watch the videos again at a later time and no longer have access, please email Grand Ritualist Johnson for updated passwords
 - Passwords and viewing activity are tracked. Please do not share access via links or passwords as that will be tracked and documented. Any additional Brothers/Chapters requesting access should obtain that from the Grand Ritualist directly.
 - Please reach out to Grand Ritualist Johnson with any additional questions

Graduate Updates

- Graduate Voluntary Dues & Society 1879
 - Closing in on automated dues payments
 - Graduate Dues Task Force – reviewing amount/utilization of dues
 - Kappa Psi Portal now reflects progress towards Society 1879
 - Annual gifts coming soon!
- Graduate chapter restructure focus
 - Graduate policies & progress reports
 - Retention tools and additional support
 - Promotion of graduate achievements across the profession



View As: Graduate Chapter Member ▾

Charlotte Graduate ▾



Allie Fay ▾



Roster



Roles



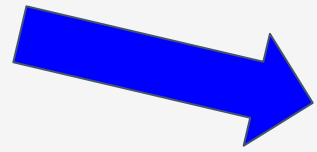
Add Members



Submit Event



Risk Management Inquiry
and Reporting



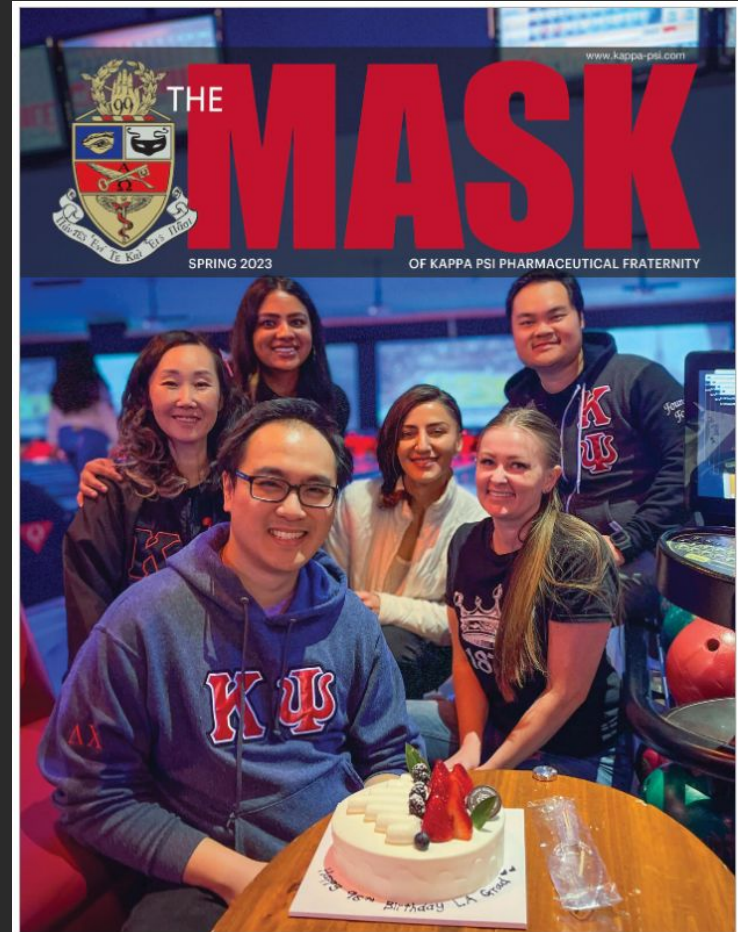
Pay Voluntary Dues



Contact Central Office

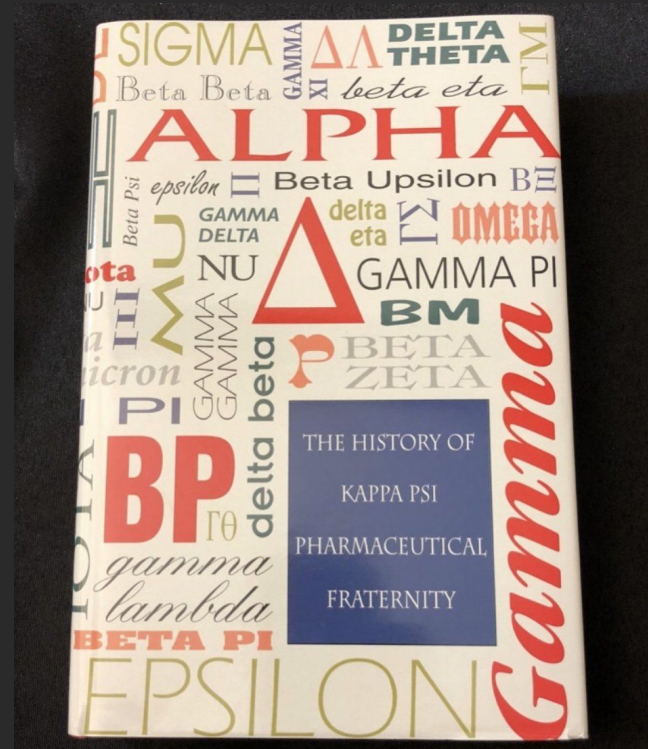
The Mask

- Official journal of Kappa Psi
- Chapters expected to submit articles in the spring, fall, and winter.
- **Mask Readership Survey:**



Kappa Psi History Books

- Available to each chapter if requested.
- Let Allie and Anthony know if you are interested!



Communication & Social Media Reminders

- Social Media accounts/handles for Chapters are to contain the Chapter name
 - Example: Kappa Psi Alpha Delta Chapter
- Only the Grand Regent and the Executive Director may speak on behalf of the Fraternity
- Formal position statements on any topic should not be put out by Chapters/Provinces without appropriate review and oversight
- All Chapter activities and formal communications should be reviewed by the GCD or faculty advisor
- Questions may be discussed with your GCDs and submitted to the Grand Regent at grandregent@kappapsi.org

Follow Kappa Psi on Social Media!

- Instagram- @kappapsi
 - Join to participate in History Trivia Tuesday
- Facebook- with a public page and a private group
- On Twitter- @kpsi
- On YouTube- Kappa Psi Pharmaceutical Fraternity, Inc

Submit your Chapter's info to be highlighted at
socialmedia@kappapsi.org

Reminders for Posting to International Social Media

- Information should be germane to Kappa Psi, the profession of pharmacy or health science education
- Personal fundraising/sponsorship/contest requests for non-Kappa Psi events are prohibited
- Requests for documents, information, images or other material (e.g. law study guides) protected by copyright/trademarks/patent laws may not be posted
- Items for sale by Chapters or Provinces are to be submitted to the Chapter/Province Sales Page on the Kappa Psi website

Kappa Psi Google Groups

- Southwest Province Google Group
- National Kappa Psi Google Group
 - Go to <https://kappa-psi.com/subscribe-to-emails>



Subscribe to Kappa Psi Emails

To subscribe to email communications from Kappa Psi, please join our Google Group.
After clicking the link below, click, “Ask to Join Group.”

GOOGLE GROUP

2023 Awards

- Collegiate Chapter Awards
 - Advocacy - Epsilon Eta
 - Leadership - Delta Omicron
 - Innovation in Recruitment - Gamma Delta
- Member Spotlights
 - Gabriel Vivas Casanova - Beta Omega
 - Hannah Pham - Zeta Beta
 - Kimberly Yoo - Delta Omicron
 - Rachel Dittrich - Delta Tau
 - Cole McDonough - Zeta Epsilon
 - Bosun Alayoku - Epsilon Eta
 - Andrew Englet - Beta Pi

2023 Awards

- Graduate Chapter Awards
 - Top Performing Graduate Chapters
 - Arizona Graduate
 - **DFW Graduate**
 - **Denver Graduate**
 - Iowa Graduate
 - Jacksonville Graduate
 - Orlando Graduate
 - Philanthropy Award - Jacksonville Grad
 - Family Inclusion - DC Grad
 - Graduate Professional Event - Arizona Grad
 - Mentorship - Jacksonville Grad

2023 Awards

- GCD Awards
 - GCD of the Year - Gary Van Riper, Gamma Kappa
 - GCD Certificate of Excellence for 2023
 - Shelby Landau, Epsilon Eta
 - Johnny Yoko-Uzomah, Delta Kappa
 - Alana Whitaker, Delta Tau
 - Matthew Lacroix, Beta Epsilon
 - Julie Akers, Beta Pi
 - Jordan Khail, Gamma Phi
 - Brianna Galvin, Delta Omicron
 - Sujal Patel, Gamma Psi
 - Shannon Usztok, Zeta Gamma
 - Need Pradas, Gamma Nu
- Philanthropy Awards
 - Reach Out and Read Impact Award - Epsilon Omega
 - Community Impact Award - Delta Tau

Upcoming Deadlines and Dates

- October 15, 2023: Collegiate Fall Dues
- October 15, 2023: GCD Verification Form Submission
- December 1, 2023: MASK Submission
- December 3-7, 2023: ASHP Midyear: Anaheim, CA - Visit the Kappa Psi Booth (Booth #661) at the Expo
- January 1, 2024: Verify and Update Collegiate Roster in Portal
- February 15, 2024: Collegiate Spring Due
- March 15, 2024: Graduate Chapter Dues
- March 15, 2024: Voluntary Graduate Dues
- March 15, 2024: Risk Management Fee
- March 22-25, 2024: APhA Annual Meeting: Orlando, FL
- May 15, 2024: IRS Form 990 Submission
- June 1, 2024: Verify and Update Collegiate Roster in Portal, Verify Officer Roster in Portal
- July 24-27, 2024: 61st Grand Council Convention: Cleveland, OH

2022-2024 International Executive Committee Contact Information

- Central Office at centraloffice@kappapsi.org or call 972-479-1879
- Grand Regent Milton at grandregent@kappapsi.org
- Grand Vice Regent Miller at grandviceregent@kappapsi.org
- Grand Counselor Nardolillo at grandcounselor@kappapsi.org
- Grand Historian Kabisatpathy at grandhistorian@kappapsi.org
- Grand Ritualist Johnson at grandritualist@kappapsi.org
- Graduate Member-at-Large Jordan gmatlarge@kappapsi.org
- Collegiate Member-at-Large McWilliams collatlarge@kappapsi.org
- Immediate Past Grand Regent Askew at imedpastgr@kappapsi.org or executivedirector@kappapsi.org

Respectfully Submitted

Contact Information:

Allie Fay

330-806-5967
a-fay@onu.edu

Anthony DeAngelis III

401-536-3267
adeangelis830@gmail.com

